

## **SCHOLARSHIPS and BURSARIES AND OTHER FINANCIAL AWARDS AT THE JUNIOR AND SENIOR SCHOOL**

### **Bursaries**

The Junior and Senior School is committed to broadening access to the school by offering to eligible parents means tested financial support and will ensure that funds made available for Bursaries are used to support parents who otherwise would not be able to send their children to the School. The school is also committed to recognising and rewarding academic and other related curricular excellence.

### **RULES AND REGULATIONS**

1. Students are eligible to apply for a Bursary if the family's yearly gross income does not exceed €45,000. If the parents have more than one child this limit is set at €50,000. If they have 3 it is set at €55,000 and 4 at €60,000 etc.
2. Applications for bursaries can be made at any time during the year if a family have experienced financial hardship but it is preferable to apply before the end of May in the year before the funds are required.
3. In evaluating an application consideration will be given to the number of children from the same family attending the Junior & Senior School. Families who have children attending other private schools are not eligible to apply.
4. Applications must be accompanied by the following relevant supporting documents:
  1. Parents' 3 most recent salary statements
  2. Recent Income Tax declarations (past 3 years)
  3. Recent Social Insurance statements (past 3 years)
  4. Declaration of Immovable Property and copies of all title deeds
  5. Social / Welfare benefits statements for the year
  6. Rent agreement and receipts (if applicable)
  7. Life insurance certificates (LAPC)
  8. Any other documents which may be requested as required
5. The School also reserves the right to call any parent applicant for interview should it be deemed necessary.

6. All bursaries are awarded at the discretion of the Finance Committee, and their decision will be ratified by the full Board. When the Committee or Board are making decisions about applications for bursaries, any member of these bodies should disclose and withdraw from the meeting if they are related or have a close connection to the applicant and they consider there to be a conflict of interest.
7. The rules and regulations are subject to change from time to time at the discretion of the Finance Committee and ratified by the full Board. The School reserves the right to make such changes without prior notification.
8. All bursaries awarded are deducted from students' fees.
9. Decisions will be made based on the financial situation of the family but also on the impact that leaving the school would have on their child and his/her academic future.
10. Failure to comply with any of the rules and regulations, or giving false information, will automatically result in the withdrawal of the bursary without prior notice.

## Scholarships

The School also offers a range of discretionary scholarships to high achieving students to recognise and promote excellence and to encourage high achieving children to apply to the school.

The value and award of these bursaries and scholarships is dependent upon the funds that are available from the School budget and from donations and may vary from year to year.

Scholarships are awarded as follows;

1. Each year a number of academic scholarships (at least two) may be awarded to students admitted to Year 7 from the Junior School or from a Public Elementary School to the value of 25%, 50% or 75% of their fees for those of a high academic ability (based on a bespoke Scholarship test and interview). The duration of the scholarship awarded is for KS3 only, provided the awardees maintain high academic standards and exemplary behaviour throughout each year.
2. Each year up to two Music scholarships for gifted musicians may be awarded. Please see separate criteria for eligibility. Musicians must audition for these scholarships and sit a music theory test.

3. Each year limited academic scholarships may be awarded to students admitted to Year 12 to the value of 25% each fees for those of a high academic ability (based on the highest grades at IGCSE or equivalent). The duration of these scholarships is 2 years.

## **RULES AND REGULATIONS**

1. Any student can apply for the academic scholarship regardless of gross income.
2. Applications for scholarships can only be made if all outstanding fees have been settled before the date of the scholarship examination.
3. The application form will include a written statement by the student. The School also reserves the right to call any applicant for interview.
4. All scholarships are awarded at the discretion of the joint Finance and Senior School Committee, and their decision will be ratified by the full Board. When the Committee or Board are making decisions about applications for scholarships, any member of these bodies is obliged to disclose and withdraw from the process if they are related or closely connected to any applicant.
5. The rules and regulations are subject to change from time to time at the discretion of the Senior School Committee and ratified by the full Board. The School reserves the right to make such changes without prior notification.
6. All scholarships awarded are deducted from students' fees.
7. Failure to comply with any of the rules and regulations, or giving false information, will automatically result in the withdrawal of the scholarship.

## **EXPECTATIONS FOR THE AWARD AND RETENTION OF SCHOLARSHIPS AND BURSARIES**

Students who receive a scholarship are expected to fulfil the following criteria in addition to financial need:

1. They show outstanding ability and potential in academic studies
2. Their conduct is excellent
3. They act as role models to all other students
4. They pass all their exams to the equivalent of a mark of 90%
5. They take part in the wider life of the School (including participating in school concerts if they are Music Scholars)

## 6. Music scholars are expected to choose IGCSE Music

The award of a scholarship will be monitored and the continuation of the scholarship on a yearly basis and will depend upon achievement and progress during the year.

All bursary awards are subject to annual review of parental financial circumstances and the academic progress and behaviour of the child. The awards may be varied up or down depending on parental circumstances or even withdrawn.

The School respects the confidentiality of awards and recipients and their families are expected to do likewise. Failure to adhere to confidentiality will result in the withdrawal of the assistance. Upon the award of a scholarship or a bursary, the pupil will cease to be eligible for any other concessions or discounts to the tuition fees.

Awards are subject to the availability of funds and the School has absolute discretion to remove awards.

NB Children of staff are allowed to apply for academic and music scholarships. Children of Board members, though eligible to apply, will be granted them in name alone and not access the financial benefit. Staff and Board members are eligible to apply for Bursaries based on financial hardship without prejudice.

## Other Awards

At the Year 13 Graduation ceremony some students who have achieved work of a high academic standard or have contributed exceptionally to the school community are awarded prizes carrying a monetary award. These are sponsored by the school, The PTA or sometimes by external benefactors. These awards are decided by the Principal. Heads of Sixth Form and Heads of Department at The Senior School.

**These rules and regulations apply from 23rd October 2017**